



Clerk: Lisa Warrillow  
Telephone: 01803 207013  
E-mail address: [democratic.services@torbay.gov.uk](mailto:democratic.services@torbay.gov.uk)  
Date: Monday, 05 March 2012

Democratic Services  
Town Hall  
Castle Circus  
Torquay  
TQ1 3DR

Dear Member

**HARBOUR COMMITTEE - THURSDAY, 8 MARCH 2012**

I am now able to enclose, for consideration at the Thursday, 8 March 2012 meeting of the Harbour Committee, the following reports that were unavailable when the agenda was printed.

<b>Agenda No</b>	<b>Item</b>	<b>Page</b>
5.	<b>Torquay/Paignton and Brixham Harbour Liaison Forums</b>	(Pages 1 - 12)

Yours sincerely

Lisa Warrillow  
Clerk

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<b>Meeting Title</b>	<b>Brixham Harbour Liaison Forum</b>
<b>Venue</b>	Brixham Harbour Office
<b>Date</b>	22 <sup>nd</sup> February 2012 at 10.30

<b>Present</b>	Capt P Labistour (PL)	Cllr V Ellery (VE)	Mr R Smith (RS)
	Capt K Mowat (KM)	Mr D Saunders (DS)	Mr J Carter (JC)
	Mr D Bartlett (DB)	Mr Andy Lloyd (AL)	Miss Carley Elson (CE)
	Mrs A Blackburn (AB)	Mr B Wilson (BW)	
	Capt B Curtis (BC)	Mr P Bartlett (PB)	

<b>Agenda Items</b>	1. Apologies for absence
	2. Minutes of the last meeting
	3. Matters arising from the last minutes
	a) Electricity Recharge – update
	b) Oil Spill Response Plan - Review
	c) Port Waste Management Plan - Review
	d) Sustainable Transport Fund Bid - ferry infrastructure
	e) Yacht Club signage and slipway
	f) Port Marine Safety Code - audit
	g) Automated External Defibrillator
	4. Capital Works
	a) Fenders, capping and ladders
	b) Victoria Breakwater
	5. Fairway Sector Light
	6. Harbour Bathymetric Survey
7. Car Parking	
8. Assistant Harbour Master	
9. Moorings Contract	
10. Tor Bay BA 26 chart update	
11. Tor Bay Harbour Business Plan 2012/13	
12. Changes to Tor Bay Harbour Moorings Policy	
13. Harbour Masters Notice	
14. Harbour Committee	
a) Upcoming agenda	
Dates of next meeting	

<b>1.</b>	<b>Apologies for absence</b>	<b>Action</b>
	Apologies were received from Mike Morey, Robbie Richardson, Shaw Smith and Nick Wright. KM had to leave after 30 minutes.	

<b>2.</b>	<b>Minutes of the last meeting</b>	<b>Action</b>
	It was agreed that the minutes of the meeting of the 23 <sup>rd</sup> November 2011 were a true and accurate record of that meeting.	

3.	Matters Arising	Action
(a)	<p><b>Electricity Recharge – update</b></p> <p>PL stated that a report had been presented to the Harbour Committee on 5<sup>th</sup> December 2011 on the above and that the Committee had agreed the initiative to recharge electricity to harbour users. The Harbour Authority had decided to go ahead with the project and if possible seek retrospective grant funding. It was better to start the project at the earliest opportunity because electricity consumption is costing the Authority a significant amount of money from this year’s revenue budget. PL advised that the Harbour Authority will be recharging the electricity from the external power pillars around the fishing vessel basin. He indicated that a new smart system would ensure that the user pays. A power supply would be activated by use of a swipe card or a key fob and the information would be recorded and sent directly to the Harbour office for subsequent invoicing.</p> <p>BC and RS told the Forum that many of the fishermen believe that the cost of electricity is covered by the fish tolls they pay. KM stressed that the payment of fish tolls only covered the use of the quays for landing and the provision of the fish market. He gave an undertaking to the Forum that he will write to all of the fishermen and inform them of why and how the electricity recharges are going to happen.</p>	<p>PL</p> <p>PL</p> <p>KM</p>
(b)	<p><b>Oil Spill Response Plan</b></p> <p>The revised and updated plan has recently been reviewed and given to the MCA for approval. PL said he would get the feedback from the MCA sometime soon and will let everyone know the outcome.</p>	<p>PL</p>
(c)	<p><b>Port Waste Management Plan</b></p> <p>A revised and updated plan has been reviewed and again passed on to the MCA for approval. PL stated that he had received verbal approval from the MCA and asked everyone to let him know if they would like a copy.</p>	<p>All</p>
(d)	<p><b>Sustainable Transport Fund Bid – ferry infrastructure</b></p> <p>PL reported that the Council were seeking funding for a sustainable transport projects from the Department for Transport. They were seeking funding to establish new pontoon infrastructure in support of an all year round fast and frequent ferry service between Brixham and Torquay.</p> <p>A decision on the application was expected in the very near future.</p>	
(e)	<p><b>Yacht Cub Signage and Slipway</b></p> <p>DB informed the Forum that the Harbour Authority are waiting for a report from the Council’s engineers regarding the cost of levelling the slipway but it would be in the region of £10,000 ~ £12,000.</p>	<p>DB</p>
(f)	<p><b>Port Marine Safety Code - audit</b></p> <p>PL advised the Forum that the annual Port Marine Safety Code still has one or two small issues to resolve and that he is due to have a meeting on the 15<sup>th</sup> March with Peter Nicholson the “designated person” for the Harbour Authority, where the Harbour Masters will be working through the issues.</p>	<p>PL</p>
(g)	<p><b>Automated External Defibrillator</b></p> <p>PL informed the Forum that after researching the practicalities of having this equipment, it was deemed to be a good idea. A defibrillator will now be ordered. It will be located in the security office and staff will be trained in its use.</p>	<p>PL</p>

<b>4.</b>	<b>Capital Works</b>	<b>Action</b>
<b>(a)</b>	<b>Fenders, capping and ladders</b> PL told the Forum that a report had gone to the Harbour Committee some time previously to improve the fenders and bollards and also to replace the ladders and the quayside cappings. The Harbour Authority did not have any firm prices in yet but are due to have 3 quotes within the next few months.	<b>DB</b>
<b>(b)</b>	<b>Victoria Breakwater</b> PL informed the Forum that there is still no new information on when the identified repair work will be progressed. The structure is still subject to a flood defence funding bid from the Environment Agency.	
<b>5</b>	<b>Fairway Sector Light</b>	<b>Action</b>
	PL reported that he had sent out consultation letters to Harbour Users asking their thoughts on discontinuing the directional fairway sector light. The general census was that it was not a good navigational aid. It was lost in the general glare of shoreside lights and in many ways had been superseded by the installation of port and starboard hand lit buoys marking the fairway. The Harbour Authority has received a quote for £8,000 from Hydrosphere for a new top of the range light but feel that it would be a waste of money if it is not going to serve any real purpose in supporting safe navigation in the harbour. The Forum agreed that the light should be discontinued.	<b>PL</b>
<b>6.</b>	<b>Harbour Bathymetric Survey</b>	
	PL informed the Forum that he has had the harbour surveyed and that the Harbour Authority has a new updated soundings chart. There have not been any significant changes and a copy of the chart is available for anyone who wants one.	<b>PL</b>
<b>7.</b>	<b>Car Parking</b>	
	PL informed the Forum that there was still no change and that the Council are still going ahead with plans to increase the cost of the Oxen Cove discounted parking permits for harbour users. The increased figures are £120 for 6 months and £240 for 12 months, next year they will be £170 for 6 months and £330 for a year. RS again stated that the Oxen Cove car park was part of the harbour estate and he felt aggrieved that the Council were upping their charges to an unacceptable level. He said the whole area around the Fish Quay should be used to service the tenants. VE replied that he is trying to persuade the Council to keep Oxen Cove car park for the harbour users, thereby making charges more realistic for tenants.	<b>VE</b>
<b>8.</b>	<b>Assistant Harbour Master</b>	
	PL informed the Forum that Rob Mead, who has been with the Harbour Authority for 11 years, is retiring at the end of March. It is the Harbour Authority's intention to replace the post with a full time employee and the position will be advertised in the usual way sometime in the spring.	<b>PL</b>

<b>9.</b>	<b>Moorings Contract</b>	
	PL stated that the Harbour Authority is now in the second year of the contract with Teignmouth Maritime Services and there have been no problems with the moorings. The inspections will take place over the next few weeks and it is expected that about 25% of mooring chains will need to be replaced.	PL
<b>10.</b>	<b>Tor Bay BA 26 Chart - update</b>	
	The Forum was advised that Admiralty chart number 26 covering Tor Bay was due to be updated later in the year.	PL
<b>11.</b>	<b>Tor Bay Harbour Business Plan 2012/13</b>	
	KM reported that the draft plan had been circulated and he thanked those who had provided comments. He indicated that these comments would be incorporated where possible prior to the plan being submitted to the Harbour Committee on 8 <sup>th</sup> March. Further comments were invited from the Forum. RS asked why the business plan forecast for a deficit budget in future years. KM explained that he hoped that the in-year revenue budgets would turn around the forecast deficits but he had to be sensible about future levels of income. He went on to say that the harbour reserve fund had been set aside to cope with such deficits in difficult times.	
<b>12.</b>	<b>Changes to Mooring policy</b>	
	KM informed the Forum that the Moorings Policy is there to compliment the Harbour Byelaws and the facility form agreements. A number of minor changes were being recommended this year including a reduction in the time users could retain a mooring without having their vessel on it. This was recommended to be reduced from two years to one year. KM stated that he would welcome any feedback on the policy. It will be going to the Harbour Committee on the 8 <sup>th</sup> March.	All
<b>13.</b>	<b>Harbour Master's Notice</b>	Action
	PL informed the Forum that there had been an incident of explosives being picked up by a trawler earlier in the week and the normal Harbour Master's Notice will be going out to warn all owners of the risks and the precautions to take. Also there was a Notice to advise all that the RNLi will be conducting a series of alerting trials for the Torbay Lifeboat.	PL
<b>14.</b>	<b>Harbour Committee Agenda</b>	
<b>(a)</b>	<b>Upcoming Agenda</b>	
	PL informed the Forum of the items on the agenda for the next Harbour Committee meeting on 8th March 2012 in the Torquay Town Hall.	All

**Next Meeting**  
**Venue**  
**Future meetings**

30 <sup>th</sup> May 2012	10.30am
Brixham Harbour Office.	
5 <sup>th</sup> September 2012	10.30am

**Dates of Harbour**  
**Committee**  
**Meetings**

8 <sup>th</sup> March 2012	5.30pm (Torquay)
11 <sup>th</sup> June 2012	5.30pm (Brixham)
17 <sup>th</sup> September 2012	5.30pm (Paignton)

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<b>Meeting Title</b>	<b>Torquay &amp; Paignton Harbour Liaison Forum</b>
<b>Venue</b>	Torquay Harbour Office
<b>Date</b>	21 <sup>st</sup> February 2012 at 10.30

<b>Present</b>	Capt K Mowat (KM)	Mr M Smith (MS)	Mr W Butcher (WB)
	Mr J Turner (JT)	Cllr V Ellery (VE)	Capt P Labistour (PL)
	Mr M Ould (MO)	Mrs H Meacock (HM)	Cllr J Faulkner (JF)
	Mr D Musgrove(DM)		

1. Apologies
2. Minutes of the last meeting
3. Matters arising from the last minutes
  - a) Torquay inner harbour pontoon berths – Agenda Item
  - b) Torquay harbour drying grid proposal
  - c) Grinding within harbour areas
  - d) Increased seagull population
  - e) Sustainable Transport Fund Bid
  - f) Harbour Committee External Advisor - Update
4. Capital works
  - a) Haldon Pier update
  - b) Princess pier update
5. Town Dock - Torquay
6. Torquay inner harbour pontoons - Update
7. Tor Bay Harbour Business Plan 2012/13
8. Changes to the Tor Bay Harbour Moorings Policy
9. Maritime Events 2012
10. Oxen Cove Boat Yard - JT
11. Discontinuation of Brixham Directional Light
12. Angling into harbours
13. Harbour Committee
  - a) Upcoming agenda
14. Other business
  - a) Marina car park redevelopment
  - b) Ark Royal

Date of the next meeting 29th May 2012 10.30am

<b>1.</b>	<b>Apologies for Absence</b>	<b>Action</b>
	Apologies were received from Cllr B McPhail, Mr J Bond, Mr G Jennings and the Mayor.	

<b>2.</b>	<b>Minutes of the last meeting</b>	<b>Action</b>
	It was agreed that the minutes of the 22 <sup>nd</sup> November 2011 meeting were a true and accurate record of that meeting.	

3.	Matters Arising	Action
(a)	<p><b>Torquay Inner Harbour Pontoon Berths</b> Agenda Item 6</p>	
(b)	<p><b>Torquay Harbour Drying Grid Proposal</b> KM reported that the Council's engineers had now been involved and outline drawings had been prepared. The MMO would need to be consulted and their approval sought which may be difficult to achieve in light of the possible environmental impact. The Forum remained supportive and KM agreed to work out a budget cost before taking any further action although Interreg funding could be sought in addition to the European Fisheries Fund.</p>	KM
(c)	<p><b>Grinding within Harbour Areas</b> KM reported that following the previous debate a letter had been sent to all the owners of steel boats and especially the fishermen. He stated that this would be followed up with a Harbour Master's and a recommendation to amend the Tor Bay Harbour Moorings Policy. The message has been and would be to cover up or shroud any grinding or potentially damaging activity. MS asked if KM had taken any samples and KM indicated that he had not. MO suggested that the recent rust damage may have been caused by contractors working adjacent to the Marina and not necessarily boat owners or fishermen. KM indicated that the problem, from whatever source, was very real and those involved in maintenance activity should guard against the risk of damage to the property of others.</p>	KM/PL
(d)	<p><b>Increased Sea Gull Population</b> KM indicated that he had investigated this issue with Environmental Health and he felt that all that could be done was being done. VE highlighted that pilot schemes were being introduced in Lyme Regis and in Cornwall with bird scaring as an option. Information was available via the Local Government Association. Several members of the Forum highlighted that such action had already been taken in the Bay with no significant effect and all the time that the herring gull remains a protected species there was little more that could be done.</p>	
(e)	<p><b>Sustainable Transport Fund Bid</b> KM reported that there had been a special meeting of the Harbour Committee on 30<sup>th</sup> January and that this had provided an opportunity for the Committee to be briefed on the content of the bid. Although the Committee had given their general support to the bid there remained concerns over the location of new pontoon infrastructure at Torquay. If the bid is successful it could amount to some £500,000 being spent on new ferry berthing facilities and the result will be known in May 2012. WB expressed concern that a fast ferry service would adversely affect the running of sailing championship events and result in a loss of income to the Bay. PL responded that he had witnessed a fast ferry running into Cowes during Cowes Week without it seeming to have any adverse effect. WB stated that his concerns related to the ferry activity inside the harbour adjacent to the slipway. The consensus opinion of the Forum was that Princess Pier was the only practical option for any fast ferry pontoon infrastructure. KM undertook to pass this message on and to keep the Forum updated on this project.</p>	KM
(f)	<p><b>Harbour Committee External Advisor – Update</b> KM made the Forum aware that Mr David Buckpitt had been appointed as an External Advisor to the Harbour Committee and would serve an initial term of four years.</p>	

<b>4.</b>	<b>Capital Works</b>	<b>Action</b>
(a)	<p><b>Haldon Pier – update</b></p> <p>KM advised the Forum that divers were currently working on a stretch of Haldon Pier, on the inside wall, to determine a revised repair methodology. Work was also continuing on the wave modelling and business case towards a further bid to the EA for flood defence funding. The timing of this second bid for a further £7m of funding from the EA had slipped to later this year. It was still anticipated that the small amount of concrete spraying and additional rock armouring required on the outside of Haldon Pier would be completed by the summer. A Notice to Mariners will be issued as required.</p>	KM
(b)	<p><b>Princess Pier – Update</b></p> <p>KM reported that the Harbour Authority had suggested to the Council that they take over the management responsibility for the whole of the Pier but not the financial liability for the amenity element. The Forum understood and supported this approach. KM also advised the Forum that the Council remained concerned about the deteriorating condition of the Pier both below and above water. A further dive survey would be undertaken this summer.</p>	
<b>5.</b>	<b>Town Dock – Torquay</b>	<b>Action</b>
	The Forum was advised that Solent Marine had been contacted and asked to design a replacement walkway pontoon in an area that was currently susceptible to cracking in the steel framework.	
<b>6.</b>	<b>Torquay Inner Harbour - pontoon berths</b>	<b>Action</b>
	KM reported that some progress had been made and Solent Marine had produced an initial drawing and within a few weeks a version of this will be circulated for comment. It was hoped that an overall plan, with a business case would be put before the Harbour Committee for a decision in June. Construction would not commence before September 2013.	KM
<b>7.</b>	<b>Torquay Harbour Business Plan 2012/13</b>	<b>Action</b>
	KM reported that the draft plan had been circulated and he thanked those who had provided comments. He indicated that these comments would be incorporated where possible prior to the plan being submitted to the Harbour Committee on 8 <sup>th</sup> March. Further comments were invited from the Forum.	KM
<b>8.</b>	<b>Changes to the Torbay Harbour Mooring Policy</b>	<b>Action</b>
	KM reported that the only significant proposed change to be put to the Harbour Committee was a reduction in the time users could retain a mooring without having their vessel on it. This was recommended to be reduced from two years to one year. Elaine Hayes had suggested that the HM should be able to apply some discretion and KM agreed. As stated in Item 3 (c) above the Policy would also be amended to cover grinding/repair activity. The Forum considered that the proposed changes were sensible.	KM

<b>9.</b>	<b>Maritime Events 2012</b>	<b>Action</b>
	<p>KM reported that a comprehensive list of Maritime Events for 2012 was now available to download from the Tor Bay Harbour website. Hardcopies of the list were circulated to the Forum at the meeting. KM told the Forum that it was another busy year of events and additional details were still emerging. The website list would be updated as required.</p> <p>JT reported that the previously notified attempt at the world record for anchored vessels had been withdrawn for logistical and financial reasons.</p>	
<b>10.</b>	<b>Oxen Cove Boat Yard</b>	
	An email had been received from a local boat yard operator, Torbay Seaways, who had asked that their concerns should be raised at the Forum regarding the recent proposal for a new boat yard facility in Oxen Cove. The comments were read out to the Forum but those present felt comfortable that the facility was needed and that there would be enough business demand.	
<b>11.</b>	<b>Discontinuation of Brixham Directional Light</b>	
	PL explained that the Harbour Authority was minded to discontinue the directional light in Brixham fairway. Following a discussion the Forum had no strong views in support of continuing with this light. It is difficult to see the light against a backdrop of residential housing and street lighting, also, all the fairway buoys now carry their own lights.	<b>PL</b>
<b>12.</b>	<b>Angling into harbours</b>	
	KM raised two issues regarding angling into harbours. Firstly he advised the Forum that "No Fishing" signs and angling prevention measures were being installed at the entrance to Paignton harbour. JT explained the problem at Paignton, the seriousness of the situation and the lack of response from the angling community. KM also read out a letter from Torbay & Babbacombe ASA regarding fishing inside Torquay harbour during the annual Angling Festival. The letter proposed a permit system with rules attached, to allow fishing for mullet. A sample of the light weight mullet fishing tackle was shown to the Forum and the proposal was discussed. In the end the Forum were quite clear that the Harbour Master should not permit angling into the harbour or harbour entrance and this view was backed by the Chairman of the Harbour Committee.	
<b>13.</b>	<b>Harbour Committee</b>	<b>Action</b>
<b>(a)</b>	<b>Upcoming Agenda</b> KM informed the Forum of the items on the agenda for the next Harbour Committee meeting on 8 <sup>th</sup> March 2012 in Torquay Town Hall.	
<b>14.</b>	<b>Other Business</b>	<b>Action</b>
<b>(a)</b>	<b>Marina car park redevelopment</b> KM reported that there had been a special meeting of the Harbour Committee on 30 <sup>th</sup> January to discuss proposals for the redevelopment of the marina car park in Torquay. The Forum was provided with an update on the proposals and the recommendations provided to the Council from the Harbour Committee.	

<b>14.</b>	<b>Other Business cont....</b>	
<b>(b)</b>	<b>Ark Royal</b> KM was asked to provide an update on the progress of a bid to secure the decommissioned Ark Royal as a wreck and dive site. KM and VE gave a verbal update on the latest developments.	

**Next Meeting  
Venue**

29 <sup>th</sup> May 2012	10.30am
Torquay Harbour Office.	
4 <sup>th</sup> September 2012	10.30am

**Dates of Harbour  
Committee  
Meetings**

8 <sup>th</sup> March 2012	5.30pm (Torquay)
11 <sup>th</sup> June 2012	5.30pm (Brixham)
17 <sup>th</sup> September 2012	5.30pm (Paignton)

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